

NOTTINGHAMSHIRE BUILDING PRESERVATION TRUST





A company limited by guarantee and Registered in England
Registration No. 897822 Registered Charity No. 254094
Registered Office: The Minster Chambers, Church Street, Southwell, Nottinghamshire NG25 0HD
Telephone: 01636

**53rd Annual Report 2019-2020** 

## NOTTINGHAMSHIRE BUILDING PRESERVATION TRUST **COUNCIL OF MANAGEMENT** for the year 2019-2020

Chairman Mr. P. Duncan (to Dec) Hon. Secretary

Hon. Treasurer

Mr. D. Atkins (to Dec)

Mr. J. Dawson

Mr. D. Atkins (from Dec)

Mr. A.J. Wahlers (from Dec)

Clir. R. Jackson

**Nottinghamshire County Council** 

Dr. P. Holland

**CPRE Nottinghamshire** 

Mrs. C.E.M. Jeffreys

Cllr. A. Gascoyne

**Ashfield District Council** 

Mr. R. Upton

Mr. A.J. Wahlers

**Thoroton Society** 

Mrs. M. Stockwood

Mrs. S. Barton (from September 2019)

Mr. P. Duncan (from December 2019)

## **ADDITIONAL CO-OPTED MEMBERS (Technical Advisers)**

Mr J Mordan

Ms. J. Buckley

The Technical Advisers are neither Directors nor Trustees, but provide the specialist advice essential to the Trust, particularly during discussions of the Projects and Marketing Committees.

A company limited by Guarantee Charity Reg. No. 894094

Registered in England

Company Reg No: 897822 VAT Reg No. 873 6778 70 CHAIRMAN'S REPORT

I hope you have all managed to stay well during lock-down and the subsequent uncertainties. I never expected a year like this when I accepted the role of Chairman last December but we have all had a lot to learn in the last twelve months. I should like to be able to tell you that our approaches to find new Patrons and to strengthen our contacts with Universities and Civic groups has borne fruit but business financial prospects, University life and social meetings have also stagnated.

It seems that everything has been on hold since the Spring although many have found new or extended activities during the fine Summer weather - gardening, walking, cycling or painting. Some of our older members may have found time to write their Memoirs. leaving a slice of history for their family.

Whilst other group meetings have been cancelled some work has been conducted through email and Zoom conferencing. Your Trustees have agreed to appoint a new Trust Administrator as soon as possible and to hold the Annual General Meeting on Thursday. 19th November by Zoom.

Some good news is that a loan made to Mrs. Claiborne for repairs to 34, High Street, Arnold, in the 1980's has been returned with interest to the Trust after the sale of the property, thanks, largely, to the persistence of Alan Wahlers.

This singular occurrence, boosting our reserves, does not reduce the need to expand our membership income. Many of our members who joined in the early days of the Trust, and we are grateful for their loyalty, are still relying on Standing Orders for the earlier subscription rate, which is now £15 for individuals and £25 for couples and families. Will you all, please, ensure that you are paying your subs, next April, at the current rate?

I wish to thank all our Trustees and particularly Alan Wahlers, Honorary Secretary, and Sheila Barton who has acted as minute secretary while we searched for a new Administrator. Also my thanks to Jon Dawson for acting as Host for our Zoom meetings.

The Building Preservation Trust, which seeks to protect, preserve and enhance the built environment of Nottinghamshire has been approached by the Trustees of the Walks of Life Museum at Tuxford which may lead to our involvement in the conservation of the timber-framed cottage on the site.

We must all learn to carry out our objectives in the new future which we cannot clearly see yet, with a new project to conserve for future generations. I hope that by the time of our 2021 AGM we shall be meeting once again in the flesh, perhaps full of anti-viral injections, but carrying on our lives in a new and more environmentally considerate fashion.

Keep safe until then.

David D. Alkins, Chairman

#### Notes

## **Nottinghamshire Building Preservation Trust Limited**

# Independent Examiner's Report to the trustees of Nottinghamshire Building Preservation Trust Limited

# Independent examiner's report to the trustees of Nottinghamshire Building Preservation Trust Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2020.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than
  any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an
  independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus

Fellow of the Association of Charity Independent Examiners

Units 1 & 2

North West

41 Talbot Street

Nottingham

NGL 5GL

Date:..

# Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Not e	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 E
		Income and Endo	wments from:		
Donations and legacies	2	666	-	666	-
Charitable activities	3	23,409	-	23,409	2,152
Other trading activities	4	1,000		1,000	1,000
Investment income	5	295	-	295	190
Total Income		25,370	-	25,370	3,342
		Expenditu	re on:		
Charitable activities	6	(8,798)	(246)	(9,044)	(9,913)
Total Expenditure		(8,798)	(246)	(9,044)	(9.913)
Net income/(expenditure)		16,572	(246)	16.326	(6.571)
Net movement in funds		16,572	(246)	16,326	(6,571)
Reconciliation of funds					
Total funds brought forward		35,475	3,023	38.498	45,069
Total funds carried forward	16	52,047	2,777	54.824	38,498

All of the charity's activities derive from continuing operations during the above two periods. The funds breakdown for the period is shown in note 16.

## Nottinghamshire Building Preservation Trust Limited

# Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Not e	Unrestricted funds £	Restricted funds £	Total 2019 £
Inc	ome and En	dowments from:		
Charitable activities	3	2.152	-	2,152
Other trading activities	4	1,000	-	000,1
Investment income	5	190	-	190
Total income		3.342	•	3,342
	Expend	iture on:		
Charitable activities	6	(9.881)	(32)	(9.913)
Total expenditure		(9.881)	(32)	(9,913)
Net expenditure		(6,539)	(32)	(6.571)
Transfers between funds		33,944	(33,944)	-
Net movement in funds		27,405	(33,976)	(6.571)
	Reconciliat	ion of funds		
Total funds brought forward		8,070	36,999	45,069
Total funds carried forward	16	35,475	3.023	38,498

## (Registration number: 00897822) Balance Sheet as at 31 March 2020

3434

	Not e	2020 £	2019 £
Fixed assets			
Tangible assets	11		215
Current assets			
Debtors	12	586	2,202
Cash at bank and in hand	13	56,985	38,497
		57.571	40,699
Creditors: Amounts falling due within one year	1.4	(2.747)	(2.416)
Net current assets		54.824	38,283
Net assets		54.824	38,498
Funds of the charit	y:		
Restricted income funds			
Restricted funds		2.777	3,023
Unrestricted income funds			
Unrestricted funds		52,047	35,475
Total funds	16	54,824	38.498

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

#### Directors' responsibilities

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

The financial statements on pages 7 to 16 were approved by the trustees, and authorised for issue on \_\_\_\_\_ and signed on their behalf by \_\_\_\_\_ Mr.J.N.Dawson. Treasurer\_

## Nottinghamshire Building Preservation Trust Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

#### 1 Accounting policies

## Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Nottinghamshire Building Preservation Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and habilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

The financial statements have been prepared on a going concern basis

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

## Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin I published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements

#### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when

- The donor specifies that the grant or donation must only be used in future accounting periods, or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement

#### Investment income

Interest is included when receivable by the charity

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfillment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### Notes to the Financial Statements for the Year Ended 31 March 2020

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £500,00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
IT equipment	33/3% on a straight line basis

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business

Frade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fond structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity

### Nottinghamshire Building Preservation Trust Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

Restricted meome funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose

Corn triated

#### 2 Income from donations and legacies

	funds		
	General £	Total 2020 £	Total 2019 E
Donation from Southwell Civic Society	666	666	

#### 3 Income from charitable activities

	Unrestricted funds		
	General £	Total 2020 €	Total 2019 E
Subscriptions	917	917	1,211
Events & activities	656	656	-
Sundry meome	252	252	937
Lundraising	•	•	4
Proceeds from property sale	21,584	21.584	-
	24.075	24,075	2,152

#### 4 Income from other trading activities

	innas		
	General £	Total 2020 £	Total 2019 £
Sponsorship income	1.000	1,000	1,000
	1,000	000,1	1,000

Unrestricted

#### 5 Investment income

## Unrestricted funds

	General £	Total 2020 £	Total 2019 £
Interest receivable and similar income;			
Interest receivable on bank deposits	295	295	190

## Nottinghamshire Building Preservation Trust Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

## 6 Expenditure on charitable activities

## Unrestricted funds

	General £	Restricted funds £	Total 2020 £	Total 2019 E
Secretarial fees	1,962	-	1,962	4.157
Bank charges	-	-	-	143
Depreciation	215	•	215	215
Repairs and renewals	48	-	48	-
Consultancy fees	2,048	-	2.048	360
Insurance	474	246	720	537
Meeting & events	•	-	-	•
Printing & stationery	403	-	403	502
Office & IT equipment	•	-	-	58
Accountancy	460	-	460	780
Room hire	91	-	91	221
Rent & service charges	2.228	~	2,228	1,791
Subscriptions	100	-	100	161
Sundry expenses	-	-	-	251
Travel	105	-	105	125
Telephone, internet & postage	064	•	664	612
	8,798	246	9,044	9,913

#### 7 Net incoming/outgoing resources

Net incoming (outgoing) resources for the year include

	2020 £	2019 £
Depreciation of fixed assets	215	215

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

1 Trustee Mr PC Duncan was reimbursed expenses of £105 (2019.Nil) which were incurred in carrying out his duties as a trustee of the charity

## 9 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2020 £	2019 £
Independent examination	460	450

## Nottinghamshire Building Preservation Trust Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 11 Tangible fixed assets

	IT equipment £	Total £
Cost		
At I April 2019	645	645
At 31 March 2020	645	645
Depreciation		
At I April 2019	430	430
Charge for the year	215	215
At 31 March 2020	045	645
Net book value		
At 31 March 2020	-	-
At 31 March 2019	215	215
12 Debtors		
	2020 £	2019 £
Prepayments	586	490
VAT recoverable	-	1,712
	586	2,202
13 Cash and cash equivalents		
	2020 £	2019 £
Cash at bank	56,985	38,497
14 Creditors; amounts falling due within one year		
	2020 £	2019 £
Other creditors	2,702	2,341
Deferred income	45	75
	2,747	2,416

#### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 15 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 16 Funds

	Balance April 20 £		oming ources £	Resources expended £	Balance at 31 March 2020 £
	Unn	estricted fund	s		
General					
General Fund	3	5.475	25,370	(8.798)	52,047
Restricted funds					
Dovecote & Special Projects		2.617	-	(246)	2.371
Ashfield Project (Wansley Hall)		406		-	406
Total restricted funds		3,023		(246)	2,777
Total funds	3	8,498	25,370	(9,044)	54,824
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2019 £
	Unre	estricted funds	•		
General					
General Fund	8,070	3,342	(9.881	33,944	35,475
Restricted funds					
Revolving Fund	33,944	•		- (33,944)	-
Dovecote & Special Projects	2,649	-	(32	) -	2,617
Ashfield Project (Wansley Hall)	406	-			406
Total restricted funds	36,999	-	(32	(33,944)	3,023
Total funds	45,069	3,342	(9,913	) -	38,498

#### **Nottinghamshire Building Preservation Trust Limited**

#### Notes to the Financial Statements for the Year Ended 31 March 2020

The specific purposes for which the funds are to be applied are as follows:

- Dovecote & Special Projects. This account covers income and expenditure specifically related to a medieval dovecote in the village of Thoroton, owned and maintained by the Trust which has a duty to maintain it for public visits.
- Ashfield Project. Funding was given by Wansley Hall for use on projects in the Ashfield area

The Revolving Fund was originally established by the trustees as a designated fund and when the fund was established a transfer was made from the general fund to this fund. However in the financial statements for subsequent years the fund has been shown as a restricted fund. The trustees recognise that the current circumstances of the charity mean that the Revolving Fund will no longer be used for the purposes for which it was established. As a result the trustees determined that the balance on the fund as at 1 April 2018 should be transferred back to the General Fund.

#### 17 Analysis of net assets between funds

Unrestricted funds		
General £	Restricted funds	2020 Total funds £
54,794	2,777	57.571
(2,747)	-	(2.747)
52,047	2,777	54,824
Unrestricted funds		
General £	Restricted funds £	2019 Total funds £
215	-	215
37,676	3,023	40,699
(2.416)	-	(2.416)
35,475	3,023	38,498
	funds  General £ 54,794 (2,747) 52,047 Unrestricted funds  General £ 215 37,676 (2,416)	funds  General €  54,794 2.777  (2.747) -  52,047 2.777  Unrestricted funds €  General €  215 -  37,676 3,023  (2.416) -

#### 18 Related party transactions

During the year the charity made the following related party transactions:

Mr A Wahlers (Trustee) received £2,108 for consultancy services and disbursements. At the balance sheet date the amount due to Mr A Wahlers was £2,108 (2019 - £Nil).

One trustee Mr PC. Duncan was reimbursed expenses of £105 (2019, Nil) which were incurred in carrying out his duties as a trustee of the charity.

A) the balance sheet date the amount due to to from Mr P.C. Duncan was £Nil (2019 - £Nil)

## LIST OF MEMBERS between 1st April 2019 and 31st March 2020

Mr. D. Adlam Mr. B. Allebon\* Ashfield District Council Mr. and Mrs. D.D. Atkins

Miss M. Barron\* Miss I.N. Basford\* Bassetlaw District Council\* Mr. G. Beaumont\* Mrs. J.W. Bennett\* Mr. H.S. Blagg\* Mr. P.J. Boden

Bonsers Restoration Ltd.

Mrs. J.M. Bower\* Mr. G. Boylin Mr. K.D.G. Brand Sir A.G. Buchanan\*

Mr. D. Cartledge

Caunton Local History Society\*

Mr. R.E. Caves

Mr. and Mrs. J.C. Charles-Jones

Mrs. W. Clay-Dove\* Mr. P.J. Coleman\* CPMG Architects CPRE

Mr. R. Craven-Smith-Milnes\*

Mr. R. Cullen

Mr. and Mrs. J. and C. Dawson

Mr. J. Dobson\* Mr. R.C. Dodsworth Mrs. K. Duckworth\* Mr. P. Duncan Mr. D.N. Durant

Mr. K. Dyer

Lady Anne Elton\* Mrs. M. Exley\*

Mr. I.M. Fenning Mrs. V. Fry\*

Mrs. B. Gallon\* Mr. J.A. Gillespie Mr. R.C. Greene

Guy St John Taylor Associates

Mrs. M. Hall Dr and Mrs. J.L. Hart\* Mr. C. Healy Mr. P.T. Helps\*

Mr. and Mrs. A.J.M. Henstock Mr. and Mrs. F.N. Higton\*

Mr. J. Holland Mr. M.W. Horrocks\* Mrs. M.E. Howell\* Mr. J.A. Howlett Mr. I.R. Hunt\*

Mrs. C.E.M. Jeffreys

Mr. M.J. Knapton Mr. M. Kerr

Kirkby and District Conservation

Society

Cll. N. Lawrence Miss S.M. Leeds Mrs. B. Leeds\*

Mr. K.D.G. Martin\* Mr. K.E. Martin\* Mrs. J. McConnell Mr. R.M. Massey Mrs. J. Messom Mr. D.C. Meylan

Mr. and Mrs. A.J. Mitchell\* Mr. J.R. Mordan

Mr. D.C. Morris

Mr. and Mrs. C.D. Muirhead\*

Lady H. Nall Mrs. M.A. Noble

Mr. and Mrs. G. Olifent Mr. and Mrs. D. Ostick\*

Mr. and Mrs. R. Phillips Mr. and Mrs. Poole R.C. Priestley and Co Ltd. Dr. and Mrs. M.A.L. Pringle\*

Mrs. S. Punt\* Miss S. Pynegar\* Mr. P. Rogan

Mrs. J. Seagar JP\* Mrs. E.A. Staunton Mr. P.R. Stevens Mr. R. Stewart\* Mrs. M. Stockwood

The Thoroton Society Mrs. S.C. Thrall\* Tuxford Parish Council\* Mr. P.M. Tyers

Mr. R. Upton

Mr. A. Wahlers\* Mr. D.M. Walk

Mr. and Mrs. G.P. Walley Mrs. M. Wallwork Mr. N.M. Waring\* Robert Woodhead Ltd. Worksop Manor Estates

Welcome to new members:

Mr. J. Lightbody **Hockerton Parish Council** Miss S.A. Smeeth Mr. C. Armstrong Mrs. S. Barton Mrs. Combie Mr. and Mrs. G.S. Green

Kelham Hall Country Park Limited

\* = Life Member